



NC DEPARTMENT OF  
**HEALTH AND  
HUMAN SERVICES**  
Division of Child Development  
and Early Education

**Child Care Center  
Or  
Center Located in a Residence  
Pre-Licensing Workshops Schedule  
October, November, and December 2023**



Cities	Dates	Days	Locations
Fayetteville	October 3 – 4 <b>Full</b>	Tuesday & Wednesday	<b>Partnership for Children of Cumberland County 351 Wagoner Dr., Suite 200, Multipurpose Room</b>
Statewide	October 10 – 11 <b>Full</b>	Tuesday & Wednesday	Virtual Workshop – computer/laptop/tablet with camera and internet access required
Statewide	October 16 – 17 <b>Full</b>	Monday & Tuesday	Virtual Workshop – computer/laptop/tablet with camera and internet access required
Statewide	October 17 – 18	Tuesday & Wednesday	Virtual Workshop – computer/laptop/tablet with camera and internet access required
Statewide	November 1 – 2	Wednesday & Thursday	Virtual Workshop – computer/laptop/tablet with camera and internet access required
Statewide	November 8 – 9	Wednesday & Thursday	Virtual Workshop – computer/laptop/tablet with camera and internet access required
Asheboro	November 14 – 15	Tuesday & Wednesday	<b>Randolph Community College, RSS Allied Health Center 606 Industrial Park Ave., Room 103 A/B</b>
Statewide	November 14 – 15	Tuesday & Wednesday	Virtual Workshop – computer/laptop/tablet with camera and internet access required
Statewide	December 4 – 5	Monday & Tuesday	Virtual Workshop – computer/laptop/tablet with camera and internet access required
Statewide	December 5 – 6	Tuesday & Wednesday	Virtual Workshop – computer/laptop/tablet with camera and internet access required
Hickory	December 19 – 20	Tuesday & Wednesday	<b>Children’s Resource Center, Partnership for Children 738 4<sup>th</sup> St., SW</b>
Statewide	December 19 – 20	Wednesday & Thursday	Virtual Workshop – computer/laptop/tablet with camera and internet access required

[Click here to register for  
October - December pre-licensing workshops](#)

**WORKSHOP DESCRIPTION:** Prelicensing workshops are required as a prerequisite for opening a child care center or child care center located in a residence. During this two-day workshop, participants will receive a comprehensive review of the North Carolina Child Care Requirements and obtain critical information helpful to potential child care center operators. Workshops will begin at 9:30 a.m. and end at approximately 3:30 p.m. Five (5) hours of training credit will be given for each day of training. For religious sponsored programs, the pastor or his/her designee, such as a Board Member, Associate Pastor, or Youth Pastor, who serves in an official church business capacity must attend the workshops.

The workshop includes a three (3) month subscription to NCECE Shared Resources ([www.ncecesharedresources.org](http://www.ncecesharedresources.org)) as well as helpful resources and documents to assist you in the process of licensure.

**REGISTRATION INFORMATION:** Pre-registration is required and accepted online only. **Attendance at the workshop is limited.** Please click on the registration link for workshop availability in the dates noted above.

**The fee for each person attending is \$135.00.** Persons who are unable to attend a workshop may receive (1) one free transfer registration for a future center or center located in a residence workshop within this current quarter at no additional cost with three (3) **business days’ prior notice of the initial workshop date.** **Registration fees are non-refundable.** You may send an email to [DCD.Prelicensing@dhhs.nc.gov](mailto:DCD.Prelicensing@dhhs.nc.gov) for general workshop registration information or to speak with the Pre-Licensing Coordinator, call 1- 800-859-0829 (in state only) or (919) 814-6300.